

SWAIA  
 P.O. Box 969  
 Santa Fe, NM 87504

# 2010 Non-Profit Application

**Application Deadline: April 22, 2010**

You may fax or email your completed application to:

Fax: (505)983-7647  
 Email: cgala@swaia.org

**Please PRINT all information:**

Name of Organization \_\_\_\_\_ Contact Person \_\_\_\_\_

Title \_\_\_\_\_ email address \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Has your organization ever participated at Indian Market?      Yes      No      If so, what year? \_\_\_\_\_

**Please submit the following documents with your completed application:**

- One copy of an official document verifying your non-profit status (letter from the Dept. of Treasury)
- Pamphlets and/or brochure that describe the services your organization offers
- One copy of your mission statement

**Please briefly describe (below) how your organization provides services to U.S federally recognized tribes:**

**List printed information you wish to hand out at Indian Market:  
 (Enclose samples)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**List the FREE items you wish to hand out at Indian Market:  
 (Example: pencils, key rings, bookmarkers, cups, etc.)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

# Non-profit booths were created to allow organizations to educate the public about services available to the Native community.

## Indian Market Dates & Times

The 2010 SWAIA Santa Fe Indian Market dates and times are: Saturday, August 21, 7:00am to 5:00pm and Sunday, August 22, 8:00am to 5:00pm. Non-Profit booths are required to set up both Saturday and Sunday during Indian Market.

## Eligibility

Non-Profit groups and organizations who provide services to U.S. Federally recognized tribal members are allowed to apply for a Non-Profit Booth at Indian Market. Non-Profits must submit one copy of your 501c(3) status when applying for a non-profit booth.

## Booth Spaces & Location

Non-profit booths are located at the Cathedral Park near the Santa Fe Plaza. Booths are 10'x10' (canopy and poles only). Non-profits are required to bring their own internal set up including tables, chairs, signage, displays, etc.

## Sales

PLEASE NOTE: ABSOLUTELY NO SALES, DISPLAYS OF GOODS FOR SALE, OR TAKING ORDERS IS ALLOWED. These booths are strictly intended for promotional purposes only. We encourage you to give out freebies to draw attention to your booth. Absolutely no exchanges of money for goods is allowed.

## Costs

No payment is due at this time. Payment is due upon notification of acceptance (May) in which booth costs are \$200 plus a \$10 Business License and \$10 booth permit fee (Total = \$220). Like all participants in Indian Market, all non-profit organizations must fill out the City of Santa Fe Business License form even though you will not be selling items.

***MISREPRESENTATION OR VIOLATION OF SWAIA RULES & STANDARDS WILL LEAD TO DISMISSAL FROM INDIAN MARKET AND MAY AFFECT YOUR FUTURE STATUS WITH SWAIA. MONITORS WILL EVALUATE ALL BOOTHS DURING THE EVENT.***

*My signature indicates that I will comply with the rules set forth by SWAIA for Non-Profit Booths at the 2010 SWAIA Santa Fe Indian Market. I fully understand that I will not sell any products or goods.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_



**Questions?** Call the SWAIA office at (505)983-5220. You may fax your completed application to (505)983-7647; or e-mail your completed applications to: [cgala@swaia.org](mailto:cgala@swaia.org)