



Santa Fe Indian Market

SOUTHWESTERN ASSOCIATION FOR INDIAN ARTS

2017 Native Community Enterprise Booth / Non-Profit Booth

Application Deadline: Friday, July 21, 2017

Please Print Clearly:

Name of Organization _____
Contact Person _____
Address _____ City _____ State ____ Zip _____
Email address _____ Phone # _____

Has your organization ever participated at Indian Market? ___No ___ Yes If so, what year(s)? _____

Please submit the following **REQUIRED** documents with your completed application:

- **One copy of an official document verifying your non-profit status (letter from the Dept. of Treasury)**
- **Pamphlets and/or brochure that describe the services your organization offers**
- **One copy of your Mission Statement**
- **Completed Special Event License Application (PDF on SWAIA website)**

Please briefly describe (below) how your organization provides services to U.S. Federally recognized tribes and First Nations of Canada (100 words or less); unless description is in any of the above documents:

List items you will be handing out at Indian Market:

Printed Information:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Free Items:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

You may email or mail your completed application to:

Email: awhitebird@swaia.org

Address: Attn. Ann-erika White Bird, Artist Services Manager, SWAIA
P.O. Box 969 Santa Fe, NM 87504

Native Enterprise Booths give organizations the opportunity to educate the general public about services available to Native communities.

Indian Market Dates & Times

The SWAIA Santa Fe Indian Market dates and times are: Saturday, August 19th, 7:00am to 5:00pm and Sunday, August 20th, 8:00am to 5:00pm. Non-profit booths are required to set up both Saturday and Sunday during Indian Market.

Fees

Application Fee of **\$25.00** is due when applying. Upon acceptance to participate, the booth fee is **\$225.00**. The fee must be received upon acceptance in order to insure your position.

Eligibility

Native Enterprises/Non-Profit groups and organizations that provide services to U.S. Federally recognized tribal members and First Nations of Canada are allowed to apply for a booth at Indian Market. Native Enterprises/Non-Profits must submit one copy of their 501c(3) status upon applying.

Booth Spaces & Location

Native Enterprises/Non-Profit booths are located at the Cathedral Park east of the Santa Fe Plaza. Booths are 10' x 10' (we supply canopy and poles only). Electrical outlets are also available in Cathedral Park. Native Enterprises/Non-Profits are required to bring their own internal set up including tables, chairs, signage, displays, etc.

Sales Not Allowed

PLEASE NOTE: ABSOLUTELY NO SALES, DISPLAYS OF GOODS FOR SALE, OR TAKING ORDERS IS NOT ALLOWED. These booths are strictly intended for promotional purposes only. Absolutely no exchange of money for goods is allowed. We encourage you to have free hand outs to draw attention to your organization.

Costs

Payment of **\$225**, booth fee, is due upon acceptance. **Money Orders, Credit Cards, Business Checks only**. Like all participants in Indian Market, all Non-Profit/Native Enterprises organizations are required to fill out the City of Santa Fe, Special Event License Application, as it is a City of Santa Fe requirement (PDF on SWAIA website).

MISREPRESENTATION OR VIOLATION OF SWAIA RULES & STANDARDS WILL LEAD TO DISMISSAL FROM INDIAN MARKET AND MAY AFFECT YOUR FUTURE STATUS. MONITORS WILL EVALUATE ALL BOOTHS DURING THE EVENT.

Signature indicates that your Non-Profit will comply with the rules set forth by SWAIA Indian Market booths at the 2017 Santa Fe Indian Market. I fully understand that No Sales will occur of any kind.

Signature: _____
Title: _____

Date: _____

Questions? Call the SWAIA office at (505) 983-5220.

Email: awhitebird@swaia.org

Address: Attn. Ann-erika White Bird, Artist Services Manager, SWAIA
P.O. Box 969 Santa Fe, NM 87504