

4 **TRIBAL INFORMATION**

All US and Canadian Federally Recognized Tribe / Nation ~~\$ODVNDQ&USRUDWLRQ~~ members are eligible to apply. You may select up to 3 different Tribes / Nations ~~\$ODVNDQ&USRUDWLRQ~~
We require that you provide verification of enrollment for Tribe # 1

Tribe / Nation # 1	Tribal Enrollment #
Tribe / Nation # 2	Tribe / Nation # 3

All Artists **MUST** submit an image verification of their tribal enrollment. Please include a copy of your CIB/CDIB or front and back of your enrollment card. You must include an image for both sides of you enrollment card if you are uploading your enrollment card.

Any artist providing alternative documents **MUST** request Board review or be disqualified.

5 **COLLABORATION INFORMATION**

SWAIA defines Full-Time Collaborators as two artists who do 100% of their work together.

If both Full-Time Collaborators are applying in the same classifications, they fill out a single application, pay one application fee, and submit three (3) images total.

If the Full-Time Collaborators are applying in separate classifications, they fill out a single application, pay one application fee, and submit five (5) total images. Three (3) of the images should be of the collaborative pieces and two (2) images are for each artist to highlight their portion of the pieces (close-ups recommended for these two additional images).

I am **NOT** a Full-Time Collaborator

I am a Full-Time Collaborator

COLLABORATOR INFORMATION (Continued)

First Name

Middle Name

Last Name

Your Name as you wish it to appear on your Booth Card and Name Badge. (No Business Names.)

Address

Address Continued

City

State

Zip Code

Phone Number

Alternate Phone

Email

COLLABORATOR TAX INFORMATION

Social Security #

NM CRS Tax #

Existing City License # (if Applicable)

DBA / Business Name

Your Title Within Business

Best phone # to contact you during Market

_____ I authorize SWAIA to create and submit a SELA (Special Events License Application)
Initial on my behalf.

COLLABORATOR TRIBAL INFORMATION

All US and Canadian Federally Recognized Tribe / Nation / Alaskan Corporation members are eligible to apply. You may select up to 3 different Tribes / Nations / Alaskan Corporations. *We require that you provide verification of enrollment for Tribe # 1*

Tribe / Nation # 1

Main Tribe Enrollment #

Tribe / Nation # 2

Tribe / Nation # 3

All Artists **MUST** submit an image verification of their tribal enrollment. Please include a copy of your CIB/CDIB or front and back of your enrollment card. You must include an image for both sides of your enrollment card if you are uploading your enrollment card.

Any artist providing alternative documents **MUST** request Board Review or be disqualified.

6 **YOUTH INFORMATION**

NO: I will NOT be sharing my booth with any Youth Exhibitors.

YES: I will be sharing my booth with a Youth Exhibitor(s).

ANY YOUTH 18 AND OLDER BEFORE AUGUST 15, 2020 MUST APPLY AS AN ADULT

Complete this information for all youths that will be sharing and exhibiting in your booth. Please limit the number of youths in your booth to three (3).

The City of Santa Fe now requires a SELA from youth artists; for this reason we require a \$10 fee for each youth artist listed under an adult artist who is accepted into Market. Upon the adult's acceptance to Indian Market, the youth SELA fee (\$10) will be due with the Adult exhibitor fee. No youth fee is due at this time.

We need to know the details for the youth you want in your booth.

_____ **Youth Artist # 1** _____ **Parent or Legal Guardian**

_____ **First Name** _____ **Middle Name** _____ **Last Name**

_____ **Your Name as You Wish It Displayed on Your Booth Card and Name Badge.**

_____ **Address**

_____ **Address Continued**

_____ **City** _____ **State** _____ **Zip Code**

_____ **Phone Number** _____ **Alternate Phone**

_____ **Email**

Date of Birth _____ **Month** _____ **Day** _____ **Year** _____

YOUTH INFORMATION (Continued)

Youth Artist # 2

Parent or Legal Guardian

First Name

Middle Name

Last Name

Your Name as You Wish It Displayed on Your Booth Card and Name Badge.

Address

Address Continued

City

State

Zip Code

Phone Number

Alternate Phone

Email

Date of Birth

Month

Day

Year

Youth Artist # 3

Parent or Legal Guardian

First Name

Middle Name

Last Name

Your Name as You Wish It Displayed on Your Booth Card and Name Badge.

Address

Address Continued

City

State

Zip Code

Phone Number

Alternate Phone

Email

Date of Birth

Month

Day

Year

7 **BOOTH INFORMATION**

SWAIA will do its best to accommodate your preferences, however SWAIA has final authority on booth assignments.

I agree with SWAIA booth assignment policies

I also agree to all SWAIA decisions and procedures regarding booth assignment at Indian Market and filling out booth preference does NOT guarantee I will be placed in a preferred selection.

SWAIA allows adult artists to share booths with other adult artists. Please select whether or not you would like to share your booth with at least one other accepted adult artist. If you would like SWAIA to assign a booth sharer to you, please let us know! **Do not include Youth here.**

Fees: A \$50 Processing Fee will be retained with any booth refund.

Booth Size	Number of Adult Artists			
	1 Artist	2 Artists	3 Artists	4 Artists
Small (5ft x 10ft)	\$440	\$660	\$825	N/A
Large (10ft x 10ft)	\$770	\$880	\$1,098	\$1,212

SELECT SIZE:

Small

Large

If you do not wish to share your booth with any other accepted adult artist(s), leave the following fields blank.

If you are requesting a small booth, you may only have 2 additional artists sharing your space.

Sharing Artist # 1 First Name

Middle

Last Name

Sharing Artist # 2 First Name

Middle

Last Name

Sharing Artist # 3 First Name

Middle

Last Name

Do you request your same location as last year or would you like to move?

SWAIA will do its best to accommodate your preferences, however SWAIA has final authority on booth assignments.

I am new to Market.

I request to stay at my 2019 location: _____

I request the following location: _____

Street

North South East West Portal

(Circle if Applicable)

8 ARTIST WORKS

Three (3) images are REQUIRED for each classification in which you plan to enter for judging. Each image must show a SINGLE piece of artwork unless it is a set. The artwork depicted in the image must have been completed within the last three (3) years. ALL Artists are REQUIRED to submit images. We recommend that your images be at least 2000px wide in size and under 10mb in size.

I confirm that my work follows SWAIA artwork standards. If you need a copy of the Standards, SWAIA will provide you with one.

I confirm that my works are less than 3 years old.

Please check the classification(s) for which you will exhibit, collaborate, or enter for judging. You MAY select more than one; however, remember to include 3 images and descriptions for EACH classification you plan on entering for judging.

I. Jewelry

II. Pottery

III. Paintings / Drawings / Graphics / Photography

IV. Pueblo Wooden Carvings

V. Sculpture

VI. Textiles

VII. Diverse Arts

VIII. Beadwork / Quillwork

XI. Basketry

* See back page for guidelines on photo submissions.

IMAGES AND DESCRIPTIONS

Three (3) images are REQUIRED for each classification in which you plan to enter for judging. Use this form (copy more pages if needed). Each image must show a SINGLE piece of artwork. Composite photographys are allowed (multiple angles in one image). The artwork depicted in the image must have been completed within the last three (3) years. All Artists are REQUIRED to submit images.

Image 1 FILE NAME:

 Artist Last Name

 Artist First Name

 Image Number

 Title of Work

 Mo/Year Completed

 Dimensions (HxWxD)

 Materials

 Techniques

Image 2 FILE NAME:

 Artist Last Name

 Artist First Name

 Image Number

 Title of Work

 Mo/Year Completed

 Dimensions (HxWxD)

 Materials

 Techniques

Image 3 FILE NAME: _____
 Artist Last Name Artist First Name Image Number

Title of Work

Mo/Year Completed Dimensions (HxWxD)

Materials

Techniques

Images and Art Descriptions for Full-Time Collaborators applying in separate classifications.

Two (2) additional images are required for full-time collaborator in the separate classification in which you plan to enter for judging. Each image must show a SINGLE piece of artwork. Detail shots are requested to adequately show the portion of the piece done by each artist. The artwork depicted in the image must have been completed within the last three (3) years. All full-time collaborative artists applying in separate classifications are to submit images.

Image CLOSE-UP of COLLABORATOR/ARTIST 1 WORK

Image 4 FILE NAME: _____
 Artist Last Names Artist First Names Image Number

Image CLOSE-UP of COLLABORATOR/ARTIST 2 WORK

Image 5 FILE NAME: _____
 Artist Last Names Artist First Names Image Number

9 **CERTIFICATION**

I agree to abide by SWAIA's STANDARDS and ARTIST POLICIES

BY SUBMITTING THIS APPLICATION, I ATTEST THAT:

I am the artist and that all artwork submitted by me is a true and accurate representation of my work to be sold at the SWAIA Santa Fe Indian Market.

I am an enrolled member of a United States or Canadian federally recognized Tribe / Band / Alaskan Corporation.

I UNDERSTAND BY SIGNING THIS APPLICATION:

I agree to all SWAIA decisions and procedures regarding the application process, participation, and booth assignment at Indian Market.

I agree to authorize SWAIA to create and submit a City of Santa Fe Special Event License Application (SELA). I will abide by the rules set by that SELA and State of New Mexico Tax and Revenue Department regarding any and all fees and taxes.

I agree that submitted images can be used by SWAIA for any and all promotional material or other usage deemed necessary by SWAIA.

I understand that any misrepresentations of my enrollment status, my work of will disqualify me from participating in Market.

Signature

Date

10 **PAYMENT (\$50 for Hard Copy Application)**

Cashier's Check/Money Order Included. # _____

Please charge my Credit Card: Visa MC AMEX Discover

_____ Name on Card: _____

CVC Code: _____ Expiration: _____

Credit Card Billing Address: _____

Signature: _____

Digital Images:

All artists must submit images for your work in order to complete your application. Please follow the instructions carefully. Make sure your CD/DVD/USB is clearly labeled. Be sure to also label your data files correctly. We do not accept slides. If you DO NOT submit images, your application will be considered INCOMPLETE. The quality of your images is critically important. Poorly composed, blurry, busy or images improperly sized (less than 500 kb) will affect your jury scores. If your disc is unreadable, you are responsible for getting SWAIA readable images immediately.

Acceptable Media:

Email: You can email your images to: images@swaia.org This will be the primary means of online image submission. We must be able to match up your application with the images and descriptions (Image file name is key). You must include Name (Last, First) and Classification(s) on the Subject line. Please send separate emails per Classification you are submitting for, if you are applying for multiple Classifications. File names and size are key to email image submission. With our data space needs we ask that you limit file size for each image to 5 Megabytes or 5MB.

CD/DVD/USB:

Please use a CD-R or CD-RW disk to save your images on. For artists entering in multiple classifications, please *submit SEPARATE disks for EACH classification submissions. For example, an artist entering into Painting as well as Textiles would submit 2 disks, one disk with painting images, and a 2nd disk with the textile images.* Clearly label each on each disk. Save your files as: "Last name, First name01", "Last name, First name02"...

Labeling of Disk(s)/USB



-----Artist Full Name and last 4#'s of Social Security Number-----

Artist Full Name
Last 4 of SSN
S.F.I.M. 2020

----- Classification AND Santa Fe Indian Market 2019 (SFIM 2019)-----
Example: Class I: Jewelry OR simply labeling Jewelry is acceptable.

Editing: You may NOT edit your image in any way to enhance your artwork. Cropping or Resizing your images to meet the size requirements is fine. If your medium is digital photography, resize your final to meet size requirements.

Photography tips:

Digital Cameras/Smart Phones - using a digital camera or your smart phone instead of scanning a hard copy photograph will give the best results. Set your digital camera to capture images in the high-quality/low compression JPEG format. If you are emailing directly from a smart phone, choose the largest file size. Use a neutral background color (Black, white or gray are best). Since images will be blown up onto a screen, once you take a picture, zoom in on it to be sure the details remain.

Lighting - Lighting affects images at varying degrees. Lighting should be bright but neutral. In other words, light your work evenly so that details are visible but pieces are not washed and don't have shadows or glares. Try shooting inside and outside. Try using a photo cube or making your own with a sheet. This helps diffuse light to make it even.

Disk images - Please use a clean disk for you submissions. Only 3 images are needed. If we find more than 3 images, we will use image #'s 1, 2, & 3 and discard the rest. The more professional and high-res (300 dpi standard) your images are (within size limits - 500kb-10MB each), the more chance they will be used by SWAIA for promotional purposes.

Collages/Composites - If you have the ability to make a composite (one image with various shots of the artwork), those are acceptable.

No Names or Faces: -Our jury process is blind. Neither your name nor your face should appear on images.